

The City Ballet School
63 East Franklin Street ▪ Hagerstown, MD 21740 ▪ (301) 733-5833

Dear Parents and Students,

July 25, 2018

Welcome back!

After a summer full of wonderful dance sessions, we are excited to begin registration for the fall!

Our fall season begins Monday, August 20th. Please take a few minutes to review our class schedule for the 2018-2019 school year. Please notify us if you have a schedule conflict with your assigned class and we will find a suitable substitution. Please note that we restructure levels when necessary and it is not unusual for the name of your child's level to stay the same even though they will be presented with new material.

Creative movement, and ballet 1-4 meet once per week. Prep 1 meets twice a week and Prep 3 meets three times a week. Dancers **must** take all days their class meets. If you wish to take less weekly classes, you may register one level down from your assigned class. Dancers in a pointe level are assigned two classes that each meet twice a week for a total of four classes. One class is a pointe class and the other 3 are technique classes. Pointe dancers are strongly encouraged to add as many additional technique classes as possible. All students are encouraged to take additional classes such as jazz, modern, tap, acro, or hip-hop. Learning multiple dance disciplines is similar to the way we learn language and are best added at a young age. Please e-mail Danielle Horochowski with any questions you may have regarding level placement and scheduling. We encourage you to register as soon as possible for your first choices in classes. Registration may be mailed or dropped into our front door mail slot in advance. **We will hold open registration at the school on Sunday, August 5th from 2:00-4:00pm. Registering by this day will guarantee your place in your class of choice.**

We are very excited to announce that our program is growing! Our new classes include:

Yoga- Kitty Clark will teach open yoga. This is open to students 12 and up as well adults. Class is held on Thursdays for 6:00-6:45. This class will begin August 29th

Adult Modern Dance- Kitty Clark will teach modern on Thursdays from 6:45-7:45 This class will begin August 29th. Your first class is free!

Adult Hip-Hop- Chris Miller will teach an open adult hip-hop class from 6:30-7:15 on Wednesdays. This class begins Aug 22nd. Your first class is free!

Our boys program will continue in the fall. Geared towards boys ages 7-13, this is a great cross training program for young athletes as well as those interested in building strength, flexibility, coordination, balance and control. Our boys are also welcome to attend any other classes in our program.

Boys Ballet (Wednesdays 5:30-6:30) **Boys Hip-Hop** (Wednesdays 4:30-5:30)

Meet our newest faculty members!

Jacob Brent

Mr. Brent holds a MFA in Musical Theatre from San Diego State University and currently serves on faculty for Shenandoah University's Dance Conservatory. As a performer, Brent is best known for his portrayal of Mr. Mistoffelees in the Broadway, London and DVD productions of "Cats," where he worked closely with its creator, Sir Andrew Lloyd Webber. He was also a member of the original cast of "Startlight Express" in Las Vegas. As a choreographer, he recently worked on a new version of "Rags," working closely with the original creators and choreographed "Guys and Dolls", "Hello Dolly" and the "Yuletide Celebration" for the Indianapolis Symphony. Mr. Brent also teaches in New York City at both Broadway Dance Center and Steps on Broadway and works with the Junior Theater Festival and Broadway Jr. productions inspiring a new generation of young actors. Mr. Brent will be teaching Jazz 3 and Jazz 4 at City Ballet.

Kitty Clark

Ms. Clark holds a MFA in dance from Smith College and is also a 500-hour certified yoga instructor, with training from Maria Garre's Shive Rea affiliate program, and from Patty Townsend/Embodyoga, a somatic approach to yoga integrating Body-Mind Centering. For many years, she has spearheaded projects that aimed to make contemporary dance more accessible to a broader audience. She is the founding director of her company kittyclarkmoves, and the Goose Route Arts Collaborative. She has also worked in Canada as part of the creative team behind "Horse Power Live," a show that combined horses, dance, and original music. She has collaborated with other dance artists, musicians, and visual and new media artists. As a dancer she has performed her work and the work of other choreographers including Sharon Mansur, Dan Burkholder, Paula Kellinger, Jin-Wen Yu, and Ray C. Shaw.

Kitty has taught all ages and ability levels for more than 20 years. She has introduced many young dancers to modern dance technique and has worked with elementary and middle school teachers to integrate dance into the curriculum and has helped many adult students tap into their innate abilities as movers in the dance and yoga studio. Ms. Clark will be teaching modern 1, open yoga, and adult modern at City Ballet

Our season always begins in full swing and we will hold our open auditions for "The Nutcracker" on September 16th. We believe that learning about classical ballets and being a part of the team through the rehearsal process are important components to our program. We encourage all our students to participate if possible. Information for Nutcracker and WMCBC auditions is on the back of this letter.

Please note that we will keep our front door locked while class is in session. Street parking may still be utilized as our back entrance has a path to Franklin street. We would like to strongly stress that vehicles should not be left unattended in our private drop off/pick up lot. Please park in a metered spot or on the street.

It is with great excitement and anticipation that we begin our 2018//2019 season. I trust that it will be a productive and inspirational year for each of our students as they grow as dancers and as individuals. As always, I can never thank you enough for your continued support and partnership with us. Training strong dancers takes many hours a week and we know that a dancer's schedule is always a challenge for busy families. We consider the opportunity to invest in our dancers to be a great honor and challenge. Please feel free to contact me with any questions you have regarding the upcoming year. I am looking forward to having the City Ballet family in the studios again!

All My Best,

Danielle Horochowski

Artistic Director

For Billing Questions contact:

Diana Miller

cityballetquestions@hotmail.com

For Schedule, Class Assignment or other questions contact

Danielle Horochowski

horochowski.cityballet@hotmail.com

NUTCRACKER AUDITIONS TO BE HELD

Open auditions for The Nutcracker will be held Sunday, September 16th at the City Ballet School
63 East Franklin Street Hagerstown MD

E-mail Danielle Horochowski at horochowski.cityballet@hotmail.com for Nutcracker questions

SUNDAY, SEPTEMBER 16th 2018

Audition times

Ages 12 and up - 1:30-3:30pm

Ages 7-11 - 4:00-5:00pm

Ages 4-6 - 5:30-6:00pm

Adults

Adults do not need to audition, but should come between the hours of 1:30-6:00 to register or e-mail us prior the audition with your intent to participate. We need 10-12 adults who would be available for Saturday rehearsals to be in the party scene. No dance experience necessary, but all rehearsals are mandatory.

Audition Requirements:

Dancers outside our school are welcome to audition but must be currently studying ballet at their home studio.

We are also looking for adult men and women of any age for character roles. Dance experience is helpful, but not necessary for these roles.

Please arrive at least 15-30 minutes prior to your audition time to register for the audition.

There is a \$15 audition fee by cash or check only. Please make payable to The City Ballet School.

Dancers will be notified about audition results via e-mail by Wednesday, September 19th.

Participation Requirements

Dancers who are chosen for roles will pay \$65 participation fee which includes costume rental and all rehearsal fees

Rehearsals will begin September 29th although many roles do not begin rehearsing until mid October. All rehearsals are mandatory.

Rehearsals will be held Saturday, and/or Sundays depending on your casting.

The performances are December 8th and 9th with mandatory tech and dress rehearsals at the theatre on Thursday, December 6th and Friday, December 7th

Questions should be addressed to Danielle Horochowski at horochowski.cityballet@hotmail.com

WESTERN MARYLAND CITY BALLET COMPANY AUDITIONS

WMCBC will be holding open auditions for company members and apprentices

Saturday, September 15th 2018 - 11:00am -1:00 pm (10:30 registration)

ABOUT WMCBC

Western Maryland City Ballet Company is The City Ballet School's professional training division. Serving as our studio company, our goal is to provide advanced training and performance opportunity to serious minded dancers and to prepare dancers for future work in a company. The company performs 3 times a year including The Princess Tea Party, The Nutcracker, and a spring performance in addition to several other guest performances. Dancers in the company are mentored and guided to gain recognition in the dance community in order to further their training on a professional level.

Audition Requirements:

Ladies must be at least 12 years old and have at least one year of pointe training to be eligible to audition.

Gentlemen must be at least 12 years old with previous dance training.

Audition fee is \$10

Dancers should wear class attire with no warm-ups

Participation Requirements:

Dancers selected as company members or apprentices take company class with ballet mistress Amy Wroblewski on Saturday mornings from 11:00am-12:30pm beginning on September 22nd.

Dancers rehearsals may be scheduled between 1:00 pm – 5:30pm on Saturdays and 1:00pm- 7:30 on Sunday afternoons. Some rehearsals will be held through the week but not all company members will rehearse during these times. The company season runs from September 22rd through May 5th with a winter break between December 10th and January 11th. Attendance is mandatory for all classes and rehearsals.

The cost for participation is \$425 for the year and covers all classes, rehearsals and costume fees. Company dancers must audition for The Nutcracker and the spring performance for casting purposes, but do not pay participation fees as they are covered in their company fees. The company also holds a mid – season audition, accepting new company members. The cost for the season is the same regardless of whether the dancer begins their contract in the fall or spring.

Questions regarding the Company season or company auditions should be directed to Danielle Horochowski at horochowski.cityballet@hotmail.com

THE CITY BALLET SCHOOL

2018/2019 Registration Application for new students

Registration Date ____/____/____

Please include your \$25 application fee with your registration

Student's Name _____

Address _____

Billing Address :

name of person responsible for billing

Billing address if different from student

Billing address if different then student's address

E-Mail Address: _____ Phone Number _____

Can we send your tuition statements via e-mail? Yes _____ No _____

Student's date of birth ____/____/____ Age ____ Grade ____ Gender _____

My child has: exercise induced asthma /ADHD/ Dyslexia physical disability/injury /IEP at school/ medical reason to frequently use the restroom

Please explain _____

(This information is confidential and helps our instructors know each student and their individual needs allowing us to give our dancers the highest quality of dance education).

Training if Different from City Ballet _____

Class Assignments/class options (please circle classes you will be taking) Please e-mail Danielle Horochowski at Horochowski.cityballet@hotmail.com for class placement options if they have not been assigned to you.

Please include your \$25 application fee with your application. You will receive your statement via e-mail for your first tuition installment. Your nine installments are due by the 15th of Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, and Apr. You will not receive a bill in May as you will be fully paid for the year in nine installments ending in April.

E-mail Diana Miller at cityballetquestions@hotmail.com with the classes you will be taking for your payment installment amount. Payments are accepted as cash, check, or cashier check made payable to "The City Ballet School" You may also register during City Ballet registration day at the studio on Sunday, August 6th between 2pm-4pm.

Release and Waiver of Liability

I waive and release the City Ballet School, its Artistic Director, employees, guest artists, and volunteers from any acts or omissions resulting in physical injury, medical treatment and any other damages to myself or my child resulting from participation in City Ballet classes or programs. I further waive and release The City Ballet School, its Artistic Director, employees, guest artists, and volunteers of any acts, conditions, omissions or accidents that may occur to myself, my child or any guest at The City Ballet School or any other premise where City Ballet activities and events are held. I understand that The City Ballet School is not responsible for personal property that is lost or stolen at The City Ballet School.

Signature of parent of legal guardian

Parent Release for Media Recording

Use of image

I _____ (parent or legal guardian)

grant permission deny permission

date

to The City Ballet School to use the image of my child, _____.

Such use includes the display, distribution, publication of photographs, images, and/or video taken of my child for use of materials that include brochures, newsletters, videos, and promotional material including The City Ballet School's websites and television/ magazine advertisements and social media.

Signature of Parent or legal guardian date

City Ballet Policies (Please initial)

_____ I understand that my child will be asked to observe the class if they are more than 10 minutes late

_____ I understand that photos and videos of classes is strictly prohibited

_____ I understand that lockers are provided and that the City Ballet School is not responsible for lost or stolen items.

_____ I understand that my student must be in full dress code including hairstyle to participate in class

_____ I understand that a student under the age of 10 should not be left unattended before or after class

_____ I understand that good class attendance is necessary for a dancer to progress and improve in class

_____ I understand that the training methods used at the City Ballet School involve corrections that includes physical contact with the student.

_____ I understand that the City Ballet parking is for drop off and pick up only and that cars may only be parked in a metered space in the central lot or on the street.

The City Ballet School Billing Policy 2018/2019

Tuition rates are per class. Yearly tuition for your classes will be calculated and divided into 9 monthly installments. (August – April). Your statement will be the same each month regardless of the number of classes in that particular month, while still being billed by the class.

Example- Saturday Creative movement meets 38 times during the school year. $\$13 \times 38 \text{ weeks} = 9 \text{ payments of } \55

There are no refunds for any reason. Please keep this in mind when deciding to use the unlimited payment option. No billing adjustments can be made for unlimited students who wish to change or drop classes during the year.

Missed classes due to illness, family emergencies/trips or classes canceled due to weather may be made up in a class of the same level or one level higher or lower than your child's current level. Holidays on the schedule are not billed to you and do not need to be made up.

Invoices are issued monthly in advance. You may choose to receive your bill via e-mail or through the mail. Please ensure that we are in your contacts list if you are receiving your bill via e-mail so that it does not go to your junk mail and be sure that we have your current address.

Please include your first payment upon registration. Please e-mail Diana Miller at cityballetquestions@hotmail.com with your class schedule to calculate your payment.

Tuition may be paid by cash, check or money order made payable to The City Ballet School and can be placed in our tuition box when you come for class. Our front door mail slot may be used before or after business hours. You can also mail to:

The City Ballet School
63 East Franklin Street
Hagerstown, MD 21740

All tuition is due by the 15th of the month. \$10.00 per month is assessed after the 15th.

A charge of \$35 will be issued for all returned checks.

After two returned checks have been received, payment will be accepted by certified check or money order only.

Students who have outstanding balances will not be admitted to class. The student may resume classes when the outstanding balance is paid in full.

Accounts 90 days past due are subject to referral to a collection agency.

When a student drops a class you will be charged for the class until you notify the school in writing of your withdrawal from the class. Change in tuition will occur on the following bill. No adjustments can be made for that month for dropped classes.

All billing questions should be to the attention of Diana Miller by e-mail to cityballetquestions@hotmail.com

I have read and understand the 2018-2019 billing policy and tuition rates. I understand and agree that:

Payment is due on the 15th for the following month tuition

There are no refunds for missed classes

Account holder is responsible for payment for registered classes until written notice is given for a dropped class.

Students may not take class after tuition is two months past due

There is a \$10.00 fee for late payments

Accounts 90 days past due are subject to collections

There is a \$35.00 charge for returned checks

Person responsible for account (Please Print) : _____

Student(s) on the account (Please Print) : _____

Signature of account holder and date _____ \ _____ \ _____

THE CITY BALLET SCHOOL

2018-2019 Tuition Rates

creative movement or tap 1	\$13.00 per class/per student
1 class per week/ per student (1 hour or longer)	\$14.50 per class/per child
2 classes per week/per student	\$14.00 per class /per student
3 or 4 classes per week/per student	\$13.50 per class/per student
5 classes per week/per student	\$13.00 per class/per student
Additional weekly classes after 5 per student	\$6.00 per class/per student
Drop-in rate for adult class	\$16.00 per class/per student

If a student drops or adds a class, causing the number of classes per week/per student to change, the City Ballet School must be notified in writing as soon as the class is dropped or added. Your statement will be adjusted on the following bill. 30 days notice must be given to drop a class.

There are no refunds for any monies paid to City Ballet regardless of the reason. A missed class can be made up in another class of the same level or in the level following or preceding your child's level.

Unlimited classes: August 2018-June 2019 : \$2,700.00 (see two payment options below)

Option 1- \$2,700.00 Paid by September 5

Option 2- 2 payments of \$1,350.00

Payment 1 due on or before September 5th, 2018

Payment 2 due on or before December 5th, 2018

Option 3- 9 installments of \$310.00 August-May (\$2,790 total)

Savings represented with unlimited tuition depends on how many classes your child takes per week

6 classes per week = \$140 yearly savings

7 classes per week = \$380 yearly savings

8 classes per week = \$620 yearly savings

9 classes per week = \$860 yearly savings

10 classes per week = \$1,100 yearly savings

Please contact Diana Miller via e-mail at cityballetquestions@hotmail.com for questions or regarding billing or for advice for the best payment option for your family.

FREQUENTLY ASKED QUESTIONS

What is the Dress Code for my child's classes?

Ballet

girls- pink ballet tights, black leotard and pink leather or canvas ballet slippers. Pointe level students should wear professional mesh seamed tights, and spilt sole canvas ballet shoes

Hair must be secured in a bun.

Students in ballet 3 and higher will not be permitted to class without proper dress code, including having their hair in a bun.

No jewelry is permitted except for small earrings.

No undergarments should be worn under dance attire. Proper fitting leotards and tights are designed so that undergarments do not need to be worn.

Boys - black ballet shoes, black tights or form fitting leggings and a white, form fitting t-shirt. Boys ages 12 and up should wear a dance or athletic belt.

Jazz/ Modern/Tap/Acro

Girls- Solid color leotard, solid color tights. Hair must be secured in a ponytail or bun.

Boys – black footless or convertible tights, or jazz pants solid color t-shirt

Hip- hop

Girls/boys- sneakers, sweats, jazz pants, shorts and t-shirts may be worn. No short shorts or crop tops (no exposed midriffs)

What determines my child's level placement?

Ballet

As a general rule, dancers will spend 2 years in classes in the children's division (creative movement - ballet 4) in taking 1 weekly class and 1 year if taking both days of the class. As students get older, there are other factors such as strength, flexibility and overall physical development that can determine how much work a student is able to do at the time. Students will not be placed in a pointe class until we feel that their body and level of technique is strong enough and they have mastered a list of prerequisites that we have for beginning Pointe. City Ballet has a list of technical proficiencies that must be accomplished before moving to Pointe. Pointe students are assigned to two levels of class each year and must take both levels.

Jazz/Tap/Modern

Placement for jazz, tap and modern dance is largely determined by the dancer's age and level in ballet technique. Ballet is the core training for all dance forms so a student in an upper level ballet class may be eligible to take an advanced jazz or modern class even if they have not had prior training in that discipline. There is a large gap between levels of jazz, modern and tap, so students can expect to spend several years in each level.

Can I take a class other than the one assigned?

For children's division: Classes in our preschool and children's division have two class options. You may choose one or both. (Please specify on your registration form). If you need a different class because of a schedule conflict, you may e-mail us and we will help you with some options. We may place a student in a higher level with the understanding that your child may spend more time than usual in that level. You always have the option to repeat a level and sometimes this can be a great thing for a child's confidence and sense of mastery of the material.

For prep: Moving to pointe is only at the discretion of your teachers and your mastery of our Pointe prerequisites. You may not request to enter a pointe class if you are not assigned to one. Students often spend several years in a prep class and typically do not progress to a Pointe level all together as a group.

For Pointe: Students may request to move to a different level, but this may cause them to forfeit the class performance if they are not at the level of the class at that time. The teacher is also focused on helping students master the material for the level, and may not be able to help a dancer who is not at that level yet. If at all possible, it is best for pointe level students to stay in their assigned levels.

What is the best way to contact my child's teacher or the Artistic Director with questions?

Because the City Ballet School chooses to spend its resources on hiring the highest level of college educated and professionally trained faculty, we do not have an office staff.

Please be patient as it can take a few days for us to get back with you. The best way to speak with Danielle Horochowski is through e-mail at horochowski.cityballet@hotmail.com.

You can also call or text the school at (301) 733-5833.

How does billing work? What if I have a billing question?

Classes are billed in 9 even monthly installments. Your first installment is due upon registration and your second installment is billed in September. Bills will be sent the first of the month and are due by the 15th for the current month. Please e-mail Diana with your class schedule to calculate your tuition. Your first tuition payment should be included in your fall registration. Late payments are charged a \$10.00 late fee. You may sign up to receive your bill via e-mail or through the mail. You can mail your payments, hand it to your teacher when you come to class, drop them in our tuition box, or drop it in our front door mail slot. Payments must be made via cash, check or money order. Any billing questions or concerns may be addressed to Diana Miller at cityballetquestions@hotmail.com.

Why is ballet training so formal?

The structure and format of a ballet class is deeply rooted in tradition and we conduct ballet classes conducted with traditional formalities to pass on the rich heritage and history of classical ballet. Ballet training is a very intricate and precise discipline that requires a lifetime of study and a student-teacher relationship that is built on mutual respect and continuous development. We feel very strongly about respecting the studio as a special place for work. It is for this reason that we enforce our rules and policies very strictly in order to teach professionalism at an early age.

How will I know if a class is cancelled?

Classes are only cancelled if the weather is bad or is expected to be bad. Sometimes we cancel some classes and not others on the same day depending on our faculty's travel for that day. We do not always follow the school systems cancellations but we always posts cancellations on our voicemail. We post our cancellations on facebook (which can also be viewed on our website homepage even if you do not use facebook) We will also post a voicemail with inclement weather information at (301) 733-5833. We do not close for Halloween or government/school holidays (except for Labor Day and Memorial Day).

Are there additional fees besides tuition?

All City Ballet students are invited to perform with their class in our spring recital, although this is not mandatory. Costumes are purchased in January are usually \$75 per costume. There is also a \$40 recital fee that entitles you to recital tickets. Performing in the recital is optional, although most students choose to participate.

The Western Maryland City Ballet Company produces two full length ballets each year. Students in the ballet school are invited and encouraged to participate in our productions.

The audition fee is \$15 and the participation fee is \$50 which includes all rehearsals (that are held on the weekends) and your costume rental. Participation in these productions are encouraged, but not mandatory.

Please address any additional questions you may have to Danielle Horochowski at horochowski.cityballet@hotmail.com or (301) 733-5833

THE CITY BALLET SCHOOL

2018-2019 Studio Schedule

Monday	Studio A		Studio B		Studio C
4:30-6:00	Pointe 3 (Horochowski) tech	4:30-5:30	Jazz 2 (Stewart)		
6:00-7:00	Prep 3 (Horochowski)	5:30-6:30	Jazz 1 (Stewart)		
7:00-8:00	Pointe 2 (Horochowski) pointe	6:45-8:00	Jazz 4 (Brent)	6:30-7:30	Acro 1 (Stewart)
8:00-9:15	Pointe 5 (Horochowski) pointe	8:00-9:00	Jazz 3 (Brent)	7:30-8:30	Acro 2 (Stewart)

Tuesday	Studio A		Studio B		Studio C
4:30-6:00	Pointe 4 (Horochowski) tech	6:00-7:15	Modern 3 (Fraga)	4:45-5:45	Prep 1 (Wrobleski)
6:00-7:30	Pointe 1 (Horochowski) tech	7:30-8:45	Modern 2 (Fraga)	5:45-6:45	Ballet 1 (Wrobleski)
7:30-9:00	Pointe 6 (Horochowski) tech			6:45-7:45	Ballet 3 (Wrobleski)

Wednesday	Studio A		Studio B		Studio C
4:30-5:30	Prep 3 (Horochowski)	4:30-5:30	Boys Hip-Hop (Miller)	4:30-5:30	Ballet 2 (Dattilio)
5:30-6:30	Boys Ballet (Horochowski)	5:30-6:30	Hip-Hop 3 (Miller)	5:30-6:15	Tap 1 (Dattilio)
6:30-7:45	Pointe 3 (Horochowski) pointe	6:30-7:15	Adult Hip Hop (Miller)	6:15-7:15	Tap 2 (Dattilio)
7:45-9:15	Pointe 5 (Horochowski) tech	7:15-8:15	Hip-hop 1 (Miller)		
		8:15-9:15	Hip-Hop 2 (Miller)		

Thursday	Studio A		Studio B		Studio C
4:30-6:00	Pointe 2 (Horochowski) tech	5:00-6:00	Modern 1 (Clark)	4:30-5:15	Creative Movement- (Dattilio)
6:00-7:15	Prep 3 (Horochowski)	6:00-6:45	Open Yoga (Clark)	5:15-6:15	Tap 4 (Dattilio)
7:15-9:00	Pointe 4/6 (Horochowski) tech	6:45-7:45	Adult Modern (Clark)	6:15-7:15	Tap 3 (Dattilio)

Friday	Studio A		Studio B		Studio C
5:00-6:00	Prep 1 (Wrobleski)				
6:00-7:00	Ballet 4 (Wrobleski)				
7:00-8:15	Pointe 1 (Wrobleski)				

Saturday	Studio A		Studio B		Studio C
9:15-10:00	Creative Movement (Wrobleski)				
10:00-11:00	Ballet 1 (Wrobleski)				
11:00-12:15	WMCBC Company Class				
1:00-5:30	Rehearsal Block	12:30-5:30	Rehearsal Block		

Sunday	Studio A		Studio B		Studio C
1pm-7pm	Rehearsal Block				

THE CITY BALLET SCHOOL

2018-2019 Calendar Dates

Please note that classes are held on any federal holidays that are not listed on this schedule. Inclement weather cancelations are posted by 3pm on our facebook page (which can be viewed on our website without a facebook account) and our voicemail.
(301) 733-5833

FALL 2018

Sunday, August 5th - Registration day at the studio from 2:00pm – 4:00pm
Saturday, August 18th – pointe shoe fitting at footlights -noon-2pm (please make an appt with Ms.H via e-mail)
Monday, August 20th - Fall Classes Begin
Monday, September 3rd - Labor Day - No classes
(Saturday classes WILL be held as scheduled on September 1st)
Saturday, September 15th - Western Maryland City Ballet Company Auditions
Sunday, September 16th - Nutcracker Auditions
Saturday, October- 20th - City Ballet Tea Party
November 12th -17th-Parent and guest observation week
Thursday, November 22rd - Sunday, November 25th Thanksgiving Holiday
Thursday, December 6th- Friday, December 7th – Nutcracker dress rehearsals
Saturday, December 8th -Sunday, December 9th – Nutcracker Performance at The Maryland Theatre
Monday, December 24th -Wednesday, January 2nd -Winter Break

Spring 2019

Thursday, January 3rd - Classes resume
Saturday, January 12th - company auditions and spring performance auditions
Saturday, January 19th - company resumes
Friday, April 19th – Monday, April 22nd - Spring Break
Friday, May 3rd - Saturday, May 4th - Dress rehearsal for WMCBC performance at the Maryland Theatre
Sunday, May 5th – Western Maryland City Ballet Company Spring Performance
Monday, May 27th - Memorial Day - no classes
(Saturday classes will be held on schedule May 25th)
Wednesday, June 5th – Mandatory Spring Recital Dress Rehearsal at the Maryland Theatre
(regular classes will meet on Monday, Tuesday, Thursday and Friday of this week at the studio)
Saturday, June 8th -CBS Spring Recital at the Maryland Theatre
June 24th-27th – Fairytale camp (ages 3-5) 10:00am-noon
June 24th -27th Exploring Ballet Workshop (ages 6-10) 1:00pm-4:00pm
July 8th- 26th - CBS Summer Intensive (mandatory for dancers in levels prep for pointe and higher)
July 29st- August 1st Make-A-Ballet Workshop (ages 5-9) 9am-noon
Monday, August 19th - 2019 Fall classes resume

City Ballet Policies and Code of Conduct

The safety of our students is very important to us and we want to ensure that the City Ballet School is always a safe and professional learning environment. We view our studios as a special place exclusively designed for the serious dance student. The City Ballet School upholds a strict code of conduct to help enforce the level of discipline and respect we expect from each student. Our code of conduct includes:

- Dancers must be fully dressed and prepared for class by their scheduled class time
- Dancers who arrive late must apologize to their teacher and ask if they may join the class (Participation is subject to the teacher's discretion, dancers who arrive more than 10 minutes late may be asked to observe class that day)
- Dancers must be in adherence to our dress code policy (including hair) to participate in class.
- Dancers must always treat their classmates, other students and all instructors with respect.
- There is no talking in class
- No chewing gum permitted for students in the classroom
- Dancers are expected to fully participate in class and demonstrate their best work, attention and effort at all times.
- Please notify your child's instructor if your child will be absent from class. In the event of injury or illness that is not serious or contagious, the dancer should still come and observe the class if possible.
- Dancers are expected to be clean for class. Dancers should always have clean class attire and wear deodorant

Student classroom policies and expectations

Children's Division: We expect students in our children's division to follow our rules for the classroom including following our dress code (including hair in a bun). We expect children to be focused and to fully participate in class. If a child is not willing to fully participate on a given day, we will have them observe the rest of the class. Students who are disruptive or talkative may also have to observe the class. Students are not permitted to leave the room during class time unless it is an emergency.

Intermediate/Advanced Division- Students are required to come fully prepared for class including caring for their feet so they are able to properly participate in pointe work and must have a *useable* pair of pointe shoes. If shoes are too broken or do not fit properly, a student will not be permitted to wear them to class. Students in these levels are given corrections and instructions in class and are expected to work outside of class to improve on the assigned issues and to work in class with personal goals in mind. Dancers are expected to retain corrections and lessons from one day to the next. A teacher may dismiss a student from class if they are not focused enough to benefit from the class or if they are a disruption in any way. Students should thank their teacher (and the pianist) at the conclusion of class. We expect our dancers to work with the highest standard of integrity in every class. We are very demanding of our intermediate and advanced students, but our policies are in keeping with professional standards worldwide and we want to give our dancers an education that enables them to succeed in this highly competitive field.

Drop Off/Pick Up

The school will open 15 minutes prior to the start of the first class of the day. We use our private parking lot for drop-off and pick-up only.

Please do not leave your vehicle unattended in our drop off lot. To drop off, enter from the left, pull in straight in a parallel fashion and exit on the right. Cars must be on the right side of our dividing parking line. Parking space on the left are designated for tenants of another building and should not be used in any way including drop off. If you will be leaving your vehicle to accompany your child into the studio, please park in a spot in the central lot. We will keep our front door locked, but dancers can easily access our back door from the right side of the building.

Our Space

Our school is an educational facility and parents and children should be quite and respectful while in our waiting area. It is never appropriate for children to be playing in or outside the studio. Absolutely no one (adults or children) may occupy a vacant studio unless given express permission to do so. Please clean up after young children in the dressing room and the bathroom. We request that you do not leave diapers in our trash cans or flush anything other than toilet paper down the toilets. Dancers are expected to clean up after themselves. Dancers who do not clean up after themselves may lose their privilege to be in the dressing room spaces.

Valuables

Dancers should leave their valuables at home. Lockers are available for use during class for free and dancers are strongly encouraged to lock anything of value. Dancers may not leave belongings in their lockers overnight. The City Ballet School is never responsible for lost or stolen items.

We expect all our students to maintain our standard of conduct at all times. Training dancers requires that the student and their teachers work closely together to reach each dancer's full potential and we believe that a strong sense of discipline allows students to reach their goals. Our code of conduct creates an environment where dancers can pursue their training without distractions and provides a safe and nurturing environment for our students. Please read over our code of conduct with your dancer as we will also do on the first day of class. Thank-you for helping us create a professional environment possible for our dancers!