

The City Ballet School
63 East Franklin Street Hagerstown, MD 21740 (301) 733-5833

Dear Parents and Students,

July 20, 2019

Welcome back! After a summer full of wonderful dance sessions, we are excited to begin registration for the fall!

Our fall season begins Monday, August 19th. Please take a few minutes to review our class schedule for the 2019-2020 school year. Please notify us if you have a schedule conflict with your assigned class and we will find a suitable substitution. Please note that we restructure levels when necessary and it is not unusual for the name of your child's level to stay the same even though they will be presented with new material.

Creative movement, and ballet 1-4 meet once per week (For creative movement and ballet 1, please list your preferred class day on your registration form). Prep B meets twice weekly and Prep A meets three times a week. Dancers **must** take all days their class meets. If you wish to take less weekly classes, you may register one level down from your assigned class. This year we have restructured our upper level classes to better serve our current student body. Upper level dancers will be assigned to two ballet technique classes that meet twice per week and one pointe class if applicable. All students are encouraged to take additional classes such as jazz, modern, tap, acro, or hip-hop. Learning multiple dance disciplines is similar to the way we learn language and are best added at a young age. Please e-mail Danielle Horochowski with any questions you may have regarding level placement and scheduling. We encourage you to register as soon as possible for your first choices in classes. Registration may be mailed or dropped into our front door mail slot in advance. **We will hold open registration at the school on Sunday, August 4th from 2:00-4:00pm. Registering by this day will guarantee your place in your class of choice.**

We are very excited to announce that our program is growing! Our new classes include:

Dance With Me – Katie Fox will be teaching a class for children 18 -36 months with an accompanying adult. A fun exploration of music and movement class to stimulate your child's learning, development and creativity.

We are thrilled to announce that Katie Fox will be returning from maternity leave to teach jazz 1, acro, and Dance with Me. We are looking forward to having her back in the studio with us!

Adult Hip-Hop – Back by popular demand, Chris Miller will teach an open adult hip-hop class from 6:30-7:30 on Wednesdays. This class begins Aug 21st. Your first class is free! This class is available as a drop in class, or as a registered class for the best class rate.

Our boys program will continue in the fall. Geared towards boys ages 7-12, this is a great cross training program for young athletes as well as those interested in building strength, flexibility, coordination, balance and control. Our boys are also welcome to attend any other classes in our program.

Boys Ballet (Wednesdays 5:30-6:15) **Boys Hip-Hop** (Wednesdays 4:30-5:30)

2020 is an exciting year at City Ballet! This year we will premiere "The Spell" May 30th and 31st 2020 with the Maryland Symphony Orchestra. "The Spell" is a new ballet that is a collaboration between Danielle Horochowski, composer Arshak Sirunyan, animation artist Mitch Stark, and MSO conductor Elizabeth Schulze. Two full years in the making, we are beyond excited to bring this new full length story ballet to life! City Ballet dancers are invited to audition in January to perform a role in this ballet. City Ballet is also looking for private and corporate sponsorships, who will receive perks including advertising opportunities, special theatre seating, post performance gala tickets and more. Please contact Danielle Horochowski if you or your business would be interested in sponsorship. We will also need volunteers to join us to help with marketing and ancillary events. Updated information will be available at www.thespell.net.

Meet our newest faculty members!

Tiffanie Carson

Tiffanie earned her MFA in Dance from NYU and completed her BFA in Dance Performance at Chapman University. She has danced professionally for Sean Greene of Gallimaufry & Greene, and for Mike Esperanza, Artistic Director and Choreographer of BARE Dance CompaNY. She has also performed in new works created by Benoit-Swan Pouffer (Cedar Lake Contemporary Ballet) and the highly acclaimed post-modern choreographer Lucinda Childs. She currently dances and acts as Assistant Director with Christopher K. Morgan & Artists with whom she has performed at the Millennium Stage at the Kennedy Center and Sidney Harman Hall in Washington, D.C. Carson has been a dance educator for the past 12 years traveling nationally and internationally and is on faculty for the dance conservatory at Shenandoah University. Tiffanie will co-teach modern 2 and 3 with Dot Kelly.

Shylo Martinez

Ms. Martinez is a New York University graduate with a Bachelor of Fine Arts and has worked professionally for numerous companies all over the world. Martinez started her professional career in Hamburg, Germany performing Victoria in *Cats*, followed by the national touring production company in the United States and Canada. She performed in *West Side Story* at theatres including Walnut Street Theatre and The Fulton Opera House during the show's anniversary run and at Radio City Music Hall with the *Christmas Spectacular*. Martinez has also performed with companies including Cherylyn Lavagnino in New York City, Echo Park Contemporary Ballet in Washington, D.C., and Baltimore Ballet and worked with Twyla Tharp's production *Movin' Out* during its world tour. Martinez continues to share her gift with dancers all across the country through workshops and conventions and is on faculty at the dance conservatory of Shenandoah University. Shylo will teach jazz 3 and 4 at City Ballet

Dot Kelly

Ms. Kelly is a dancer, teacher and choreographer who is currently working with Shenandoah Conservatory Arts Academy, Greater Washington Dance Center, and Christopher K. Morgan & Artists. She earned her BFA from Shenandoah Conservatory and was featured in over 12 main stage performances. She has additionally trained at the Rockette Summer Intensive DC Tap Festival, and Balettakademien in Gothenburg Sweden. Currently Miss Lynchburg 2019 with the Miss America Organization and currently serves as spokesperson for Children's Miracle Network Hospitals and an advocate Diversity Awareness. Ms. Kelly will be joining City Ballet to teach ballet 4, jazz 2, and modern. She will also be teaching advanced and intermediate jazz during the months of August and September, and will be subbing for Ms. Lizzie Dattilio while she is out on maternity leave.

Our season always begins in full swing and we will hold our open auditions for "The Nutcracker" on September 22nd. We believe that participating in classical ballets and being a part of the team through the rehearsal process are important components to our program. We encourage all our students to participate if possible. Information for Nutcracker and WMCBC auditions is on the back of this letter.

It is with great excitement and anticipation that we begin our 2019/2020 season. I trust that it will be a productive and inspirational year for each of our students as they grow as dancers and as individuals. As always, I can never thank you enough for your continued support and partnership with us. Training strong dancers takes many hours a week and we know that a dancer's schedule is always a challenge for busy families. We consider the opportunity to invest in our dancers to be a great honor and challenge. Please feel free to contact me with any questions you have regarding the upcoming year. I am looking forward to having the City Ballet family in the studios again!

All My Best,

Danielle Horochowski

Artistic Director

For Billing Questions contact:

Diana Miller at cityballetquestions@hotmail.com

For schedule, class assignment or other questions contact

Danielle Horochowski at horochowski.cityballet@hotmail.com

THE CITY BALLET SCHOOL

2019-2020 Tuition Rates

Creative movement, boys ballet, dance with me, or tap 1 (45 minutes)	\$13.50 per class
1 or 2 class per week/ per student (1 hour or longer)	\$15.00 per class
3 or 4 classes per week/per student	\$14.50 per class
5 classes per week/per student	\$14.00 per class
Additional weekly classes after 5 per student	\$6.00 per class
Drop-in rate for adult class	\$16.00 per class

Please note that tuition is for the upcoming month. Your August tuition payment is for September, and your second tuition installment will be due September 15th.

If a student drops or adds a class, causing the number of classes per week/per student to change, the City Ballet School must be notified in writing as soon as the class is dropped or added. Your statement will be adjusted on the following bill. 30 days notice must be given to drop a class.

There are no refunds for any monies paid to City Ballet regardless of the reason. A missed class can be made up in another class of the same level or in the level following or preceding your child's level.

Unlimited classes: August 2019-June 2020 : (see payment options below)

Option 1- \$2700.00 Paid by September 5 (\$100 discount)

Option 2- 2 payments of \$1,375.00 (\$50 discount)

Payment 1 due on or before September 5th, 2019

Payment 2 due on or before December 5th, 2019

Option 3- 9 installments of \$320.00 August-May

Savings represented with unlimited tuition depends on how many classes your child takes per week (based on 9 installments)

6 classes per week = \$88 yearly savings

7 classes per week = \$316 yearly savings

8 classes per week = \$544 yearly savings

9 classes per week = \$772 yearly savings

10 classes per week = \$1,000 yearly savings

Please contact Diana Miller via e-mail at cityballetquestions@hotmail.com for questions or regarding billing or for advice for the best payment option for your family.

NUTCRACKER AUDITIONS TO BE HELD

Open auditions for The Nutcracker will be held Sunday, September 22nd at the City Ballet School
63 East Franklin Street Hagerstown MD
E-mail Danielle Horochowski at horochowski.cityballet@hotmail.com for Nutcracker questions

SUNDAY, SEPTEMBER 22nd 2019

Audition times

Ages 13 and up - 1:30-3:30pm

Ages 8-12 - 4:00-5:00pm

Ages 4-7 - 5:30-6:00pm

Adults

Adults do not need to audition, but should come between the hours of 1:30-6:00 to register or e-mail us prior the audition with your intent to participate. We need 10-12 adults who would be available for Saturday rehearsals to be in the party scene. No dance experience necessary, but all rehearsals are mandatory.

Audition Requirements:

Dancers outside our school are welcome to audition but must be currently studying ballet at their home studio.

We are also looking for adult men and women of any age for character roles. Dance experience is helpful, but not necessary for these roles.

Please arrive at least 15-30 minutes prior to your audition time to register for the audition.

There is a \$15 audition fee by cash or check only. Please make payable to The City Ballet School.

Dancers will be notified about audition results via e-mail by Wednesday, September 25th.

Participation Requirements

Dancers who are chosen for roles will pay \$65 participation fee which includes costume rental and all rehearsal fees

Rehearsals will begin September 29th although many roles do not begin rehearsing until mid October. All rehearsals are mandatory.

Rehearsals will be held Saturday, and/or Sundays depending on your casting.

The performances are December 14th and 15th with mandatory tech and dress rehearsals at the theatre on Thursday, December 12th and Friday, December 13th

Questions should be addressed to Danielle Horochowski at horochowski.cityballet@hotmail.com

WESTERN MARYLAND CITY BALLET COMPANY AUDITIONS

WMCBC will be holding open auditions for company members and apprentices

Saturday, September 24th 2019 - 11:00am -1:00 pm (10:30 registration)

ABOUT WMCBC

Western Maryland City Ballet Company is The City Ballet School's professional training division. Serving as our studio company, our goal is to provide advanced training and performance opportunity to serious minded dancers and to prepare dancers for future work in a company. The company performs 3 times a year including The Princess Tea Party, The Nutcracker, and a spring performance in addition to several other guest performances. Dancers in the company are mentored and guided to gain recognition in the dance community in order to further their training on a professional level.

Audition Requirements:

Ladies must be at least 12 years old and have at least one year of pointe training to be eligible to audition.

Gentlemen must be at least 12 years old with previous dance training.

Audition fee is \$15

Dancers should wear class attire with no warm-ups

Participation Requirements:

Dancers selected as company members or apprentices take company class with ballet mistress Amy Wroblewski on Saturday mornings from 11:00am-12:30pm beginning on September 28th.

Dancers rehearsals may be scheduled between 1:00 pm – 5:30pm on Saturdays and 1:00pm- 7:30 on Sunday afternoons. Some rehearsals will be held through the week but not all company members will rehearse during these times. The company season runs from September 28th through May 31st with a winter break between December 16th and January 10th. Attendance is mandatory for all classes and rehearsals.

The cost for participation is \$425 for the year and covers all classes, rehearsals and costume fees. Company dancers must audition for The Nutcracker and the spring performance for casting purposes, but do not pay participation fees as they are covered in their company fees. The company also holds a mid – season audition, accepting new company members. The cost for the season is the same regardless of whether the dancer begins their contract in the fall or spring.

Questions regarding the Company season or company auditions should be directed to Danielle Horochowski at horochowski.cityballet@hotmail.com

THE CITY BALLET SCHOOL

2019/2020 Registration Application for new students

Registration Date _____/_____/_____

Please include your \$25 application fee with your registration

Student's Name _____

Address _____

Billing Address :

name of person responsible for billing

Billing address if different from student

Billing address if different then student's address

E-Mail Address: _____ Phone Number _____

Can we send your tuition statements via e-mail? Yes _____ No _____

Student's date of birth ____/____/____ Age ____ Grade ____ Gender _____

My child has: exercise induced asthma /ADHD/ Dyslexia physical disability/injury /IEP at school/ medical reason to frequently use the restroom

Please explain _____

(This information is confidential and helps our instructors know each student and their individual needs allowing us to give our dancers the highest quality of dance education).

Training if Different from City Ballet _____

Class Assignments/class options (please circle classes you will be taking) Please e-mail Danielle Horochowski at Horochowski.cityballet@hotmail.com for class placement options if they have not been assigned to you.

Please include your \$25 application fee with your application. You will receive your statement via e-mail for your first tuition installment. Your nine installments are due by the 15th of Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, and Apr. You will not receive a bill in May as you will be fully paid for the year in nine installments ending in April.

E-mail Diana Miller at cityballetquestions@hotmail.com with the classes you will be taking for your payment installment amount. Payments are accepted as cash, check, or cashier check made payable to "The City Ballet School" You may also register during City Ballet registration day at the studio on Sunday, August 5th between 2pm-4pm.

Mail to : The City Ballet School, 63 East Franklin Street, Hagerstown MD 21740

Release and Waiver of Liability

I waive and release the City Ballet School, its Artistic Director, employees, guest artists, and volunteers from any acts or omissions resulting in physical injury, medical treatment and any other damages to myself or my child resulting from participation in City Ballet classes or programs. I further waive and release The City Ballet School, its Artistic Director, employees, guest artists, and volunteers of any acts, conditions, omissions or accidents that may occur to myself, my child or any guest at The City Ballet School or any other premise where City Ballet activities and events are held. I understand that The City Ballet School is not responsible for personal property that is lost or stolen at The City Ballet School.

Signature of parent of legal guardian

Parent Release for Media Recording

Use of image

I _____ (parent or legal guardian)

grant permission deny permission

date

to The City Ballet School to use the image of my child, _____.

Such use includes the display, distribution, publication of photographs, images, and/or video taken of my child for use of materials that include brochures, newsletters, videos, and promotional material including The City Ballet School's websites and television/ magazine advertisements and social media.

_____ Signature of Parent or legal guardian date

City Ballet Policies (Please initial)

_____ I understand that my child will be asked to observe the class if they are more than 10 minutes late

_____ I understand that photos and videos of classes is strictly prohibited

_____ I understand that lockers are provided and that the City Ballet School is not responsible for lost or stolen items.

_____ I understand that my student must be in full dress code including hairstyle to participate in class

_____ I understand that a student under the age of 10 should not be left unattended before or after class

_____ I understand that good class attendance is necessary for a dancer to progress and improve in class

_____ I understand that the training methods used at the City Ballet School involve corrections that includes physical contact with the student.

_____ I understand that the City Ballet parking is for drop off and pick up only and that cars may only be parked in a metered space in the central lot or on the street.

THE CITY BALLET SCHOOL

2019-2020 Studio Schedule

Monday	Studio A		Studio B		Studio C
4:30-5:45	Advanced Tech D (Horochowksi)	3:45-4:30	Dance With Me (Fox)	4:45-5:45	Ballet 1 (Wrobleski)
5:45-6:45	Prep A (Horochowksi)	4:30-5:30	Acro (Fox)	5:45-6:30	Creative Movement (Wrobleski)
6:45-7:30	Pointe 1 Horochowski)	5:30-6:30	Jazz 1 (Fox)		
7:30-9:00	Advanced Tech B (Horochowksi)	6:30-7:45	prep B (Wrobleski)		

Tuesday	Studio A		Studio B		Studio C
4:30-5:30	Prep A (Horochowksi)	5:00-6:00	Ballet 4 (Kelly)		
5:30-7:00	Advanced Tech B (Horochowksi)	6:00-7:00	Jazz 2 (Kelly)		
7:00-8:15	Advanced Tech D (Horochowksi)	7:30-8:30	Modern 3 (Carson/Kelly)		
8:30-9:30	Pointe 3 (Horochowksi)	8:30-9:30	Modern 2 (Carson/Kelly)		

Wednesday	Studio A		Studio B		Studio C
4:30-5:30	Pointe 2 (Horochowksi)	4:30-5:30	Boys Hip Hop (Miller)		
5:30-6:15	Boys ballet (Horochowksi)	5:30-6:30	Hip hop 4 (Miller)	5:15-6:15	Tap 3 (Dattilio)
6:15-7:45	Advanced Tech C (Horochowksi)	6:30-7:30	Adult hip-hop (Miller)	6:30-7:30	Tap 4 (Dattilio)
7:45-9:15	Advanced Tech A (Horochowksi)	7:45-8:45	Hip-hop 3 (Miller)		

Thursday	Studio A		Studio B		Studio C
4:30-6:00	Advanced tech C (Horochowksi)	4:45-5:45	Modern 1 (Clark)	4:45-5:45	Ballet 2 (Wrobleski)
6:00-7:30	Prep A (Horochowksi)	6:00-7:00	Jazz 4 (Martinez)	5:45-6:45	Prep B (Wrobleski)
7:30-9:00	Advanced Tech A (Horochowksi)	7:00-8:00	Jazz 3 (Martinez)	6:45-7:45	Ballet 3 (Wrobleski)

Friday	Studio A		Studio B		Studio C
		4:30-5:30	Hip-hop 1 (Miller)	4:30-5:30	Tap 2 (Dattilio)
		5:30-6:30	Hip hop 2 (Miller)	5:30-6:15	Tap 1 (Dattilio)

Saturday					
9:15-10:00	Creative Movement (Wrobleski)				
10:00-11:00	Ballet 1 (Wrobleski)				
11:00-12:15	company class (Wrobleski)				
12:30-5:00	Rehearsals	12:30-5:00	Rehearsals		

Sunday					
2:00-7:00	Rehearsals	2:00-7:00	Rehearsals		

THE CITY BALLET SCHOOL

2019-2020 Calendar Dates

Please note that classes are held on any federal holidays that are not listed on this schedule. Inclement weather cancelations are posted by 3pm on our Instagram and facebook page (which can be viewed on our website without a facebook account) and our voicemail. (301) 733-5833

FALL 2019

Sunday, August 4th - Registration day at the studio from 2:00pm – 4:00pm
Thursday, August 15th – pointe shoe fitting at footlights -4-6pm (please make an appointment with Ms.H via e-mail)
Monday, August 19th - Fall Classes Begin
Monday, September 2nd - Labor Day - No classes
(Saturday classes WILL be held as scheduled on August 31st)
Saturday, September 21th - Western Maryland City Ballet Company Auditions
Sunday, September 22th - Nutcracker Auditions
Wednesday, September 25th – “The Nutcracker” tickets go on presale online only at www.mdtheatre.org - password: FAIRY
Friday, September 27th – “The Nutcracker” tickets on public sale online or at the box office (301) 790-2000
Saturday, October- 19th - City Ballet Tea Party
November 11th -17th-Parent and guest observation week
Wednesday, November 13th 11:00am – “The Spell” tickets on presale online only at www.mdtheatre.org -password: ELISE
Friday, November 15th 11:00am “The Spell” tickets go on public sale online or at the box office (301) 790-2000
Thursday, November 28th - Sunday, December 1- Thanksgiving Holiday
Thursday, December 12th- Friday, December 13th – Nutcracker dress rehearsals
Saturday, December 14th-Sunday, December 15th – Nutcracker Performance at The Maryland Theatre
Sunday, December 22nd - Sunday, January 5th -Winter Break

Spring 2020

Monday, January 6th - Classes resume
Saturday, January 11th – company class and rehearsals resume
Saturday, January 18th – Auditions for “The Spell”
Saturday, February 1st – children’s rehearsal begins for “The Spell”
Friday, April 10th – Monday, April 13th - Spring Break
Friday, April 24th 11:00am - Spring Recital tickets on public sale (there is no presale for spring recital)
Monday, May 25th - Memorial Day - no classes (Saturday classes and rehearsals will be held on schedule May 23th)
Wednesday, May 27th- Theatre rehearsal for “The Spell”
Thursday, May 28th and Friday, May 29th – Dress rehearsal for “The Spell” with The Maryland Symphony Orchestra
Saturday, May 30th Sunday, May 31st - “The Spell” performances at the Maryland Theatre
Wednesday, June 10th – Mandatory Spring Recital Dress Rehearsal at the Maryland Theatre
(regular classes will meet on Monday, Tuesday, Thursday and Friday of this week at the studio)
Saturday, June 13th -CBS Spring Recital at the Maryland Theatre
June 22nd -26th – Fairytale camp (ages 3-5) 10:00am-noon
July 6th- 24th - CBS Summer Intensive (mandatory for dancers in levels prep for pointe and higher)
July 27th –30th Exploring Ballet Workshop (ages 6-10) 1:00pm-4:00pm
Monday, August 24th - 2020 Fall classes resume

FREQUENTLY ASKED QUESTIONS

What is the Dress Code for my child's classes?

Ballet

Girls- pink ballet tights, black leotard and pink leather or canvas ballet slippers. Pointe and pre pointe level students should wear professional mesh seamed tights, and split sole canvas ballet shoes

Hair must be secured in a bun.

Students in ballet 3 and higher will not be permitted to class without proper dress code, including having their hair in a bun.

No jewelry is permitted except for small earrings.

No undergarments should be worn under dance attire. Proper fitting leotards and tights are designed so that undergarments do not need to be worn.

Boys - white ballet shoes, white nylon socks (calf length) black tights and a white, form fitting t-shirt or leotard. Boys ages 10 and up should wear a dance or athletic belt.

Jazz/ Modern/Tap/Acro

Girls- Solid color leotard, solid color tights. Hair must be secured in a ponytail or bun.

Boys – black footless or convertible tights, or jazz pants solid color t-shirt

Hip- hop

Girls/boys- sneakers, sweats, jazz pants, shorts and t-shirts may be worn. No short shorts or crop tops (no exposed midriffs). No street clothes (ie jeans, skirts, ect) ladies must wear their hair in a ponytail.

What determines my child's level placement?

Ballet

As a general rule, dancers will spend 2 years in classes in the children's division (creative movement - ballet 4) in taking 1 weekly class and 1 year if taking both days of the class. As students get older, there are other factors such as strength, flexibility and overall physical development that can determine how much work a student is able to do. Students will not be placed in a pointe class until we feel that their body and level of technique is strong enough and they have mastered a list of prerequisites that we have for beginning Pointe. City Ballet has a list of technical proficiencies that must be accomplished before moving to Pointe. Pointe students are assigned to two levels of class each year and must take both levels.

Jazz/Tap/Modern/Hip-hop/Acro

Placement for jazz, tap and modern dance is largely determined by the dancer's age and level in ballet technique. Ballet is the core training for all dance forms so a student in an upper level ballet class may be eligible to take an advanced jazz or modern class even if they have not had prior training in that discipline. There is a large gap between levels of jazz, modern and tap, so students can expect to spend several years in each level.

Can I take a class other than the one assigned?

For children's division: If you need a different class because of a schedule conflict, you may e-mail us and we will help you with some options. We may place a student in a higher level with the understanding that your child may spend more time than usual in that level. You always have the option to repeat a level and sometimes this can be great for a child's confidence and sense of mastery of the material.

For prep: Moving to pointe is only at the discretion of your teachers and your mastery of our Pointe prerequisites. You may not request to enter a pointe class if you are not assigned to one. Students often spend several years in a prep class and typically do not progress to a Pointe level all together as a group.

For Pointe: Students must attend assigned classes, but may take any additional classes of a lower level.

What is the best way to contact my child's teacher or the Artistic Director with questions?

The best way to speak with Danielle Horochowski is through e-mail at horochowski.cityballet@hotmail.com. You can also call or text the school at (301) 733-5833.

Do I have to attend all classes in my level?

Yes. Classes in our children's division meet once weekly. Prep 1 meets twice a week and Prep 3 meets three times a week. Pointe level students must take a minimum of four weekly classes. If it is not possible to attend all the classes, you may take a lower level that meets less times weekly.

How does billing work? What if I have a billing question?

Classes are billed in 9 even monthly installments. Your first installment is due upon registration and your second installment is billed in September. Bills will be sent the first of the month and are due by the 15th for the current month. Please e-mail Diana with your class schedule to calculate your tuition. Your first tuition payment should be included in your fall registration. Late payments are charged a \$10.00 late fee. You can mail your payments, hand it to your teacher when you come to class, drop them in our tuition box, or drop it in our front door mail slot. Payments must be made via cash, check or money order. Any billing questions or concerns may be addressed to Diana Miller at cityballetquestions@hotmail.com.

Where can I park?

There is plenty of rear parking in the central lot as well as street parking on Franklin street. Please do not leave your car unattended in our drop off lot. To drop off in our private lot, pull head in from the left side of the lot and exit on the right.

Where can I wait while my child is in class?

Parents may wait in our front waiting room. There is also additional waiting space downstairs. Parents are not required to wait in the building for their child. Studio spaces are exclusively for classes and may never be used as a waiting space by children or adults.

How will I know if a class is cancelled?

Classes are only cancelled if the weather is bad or is expected to be bad. We do not always follow the school systems cancellations but we always post cancellations on our voicemail and our Instagram or facebook page (which can be viewed on our website homepage even if you do not use facebook) We attempt to make this decision two hours prior to the start of the first class of the day. We do not close for Halloween or government/school holidays other than those that are listed on our calendar.

Are there additional fees besides tuition?

All City Ballet students are invited to perform with their class in our spring recital. Costumes are purchased in January for \$75 per costume. There is also a \$50 recital fee per family. Performing in the recital is optional.

The Western Maryland City Ballet Company produces two full length ballets each year. Students in the ballet school are invited and encouraged to participate in our productions. The audition fee is \$15 and the participation fee is \$65 which covers costs for all rehearsals (held on the weekends, separate from class times) and your costume rental. Participation in these productions are encouraged, but not mandatory.

Please address any additional questions you may have to Danielle Horochowski at horochowski.cityballet@hotmail.com or (301) 733-5833

City Ballet Policies and Code of Conduct

The safety of our students is very important to us and we want to ensure that the City Ballet School is always a safe and professional learning environment. We view our studios as a special place exclusively designed for the serious dance student. The City Ballet School upholds a strict code of conduct to help enforce the level of discipline and respect we expect from each student. Our code of conduct includes:

-) Dancers must be fully dressed and prepared for class by their scheduled class time
-) Dancers who arrive late must ask their teacher if they may join the class (Participation is subject to the teacher's discretion, dancers who arrive more than 10 minutes late will be asked to observe class that day)
-) Dancers must be in adherence to our dress code policy (including hair) to participate in class.
-) Dancers must always treat their classmates, other students and all instructors with respect.
-) There is no talking in class
-) No chewing gum permitted for students in the classroom
-) Dancers are expected to fully participate in class and demonstrate their best work, attention and effort at all times.
-) Please notify your child's instructor if your child will be absent from class. In the event of injury or illness that is not serious or contagious, the dancer should still come and observe the class if possible.
-) Dancers are expected to be clean for class. Dancers should always have clean class attire and wear deodorant
-) Dancers are required to respect their teachers, peers and our space both in and outside the classroom
-) Dancers are expected to behave themselves in a polite and respectful manner while in the dressing room. Rowdy or immature behavior and loud voices will not be tolerated anywhere on the property.

Student classroom policies and expectations

Children's Division: We expect students in our children's division to follow our rules for the classroom including following our dress code (including hair in a bun). We expect children to be focused and to fully participate in class. If a child is not willing to fully participate on a given day, we will have them observe the rest of the class. Students who are disruptive or talkative may also have to observe the class. Students are not permitted to leave the room during class time unless it is an emergency.

Intermediate/Advanced Division- Students are required to come fully prepared for class including caring for their feet so they are able to properly participate in pointe work and must have a *useable* pair of pointe shoes. If shoes are too broken or do not fit properly, a student will not be permitted to wear them to class. Students in these levels are given corrections and instructions in class and are expected to work outside of class to improve on the assigned issues and to work in class with personal goals in mind. Dancers are expected to retain corrections and lessons from one day to the next. Dancers in prep level or higher are expected to complete any homework assignments given to them. A teacher may dismiss a student from class if they are not focused enough to benefit from the class or if they are a disruption in any way. Students should thank their teacher (and the pianist) at the conclusion of class. We expect our dancers to work with the highest standard of integrity in every class. We are very demanding of our intermediate and advanced students. Our policies are in keeping with professional standards worldwide and we want to give our dancers an education that enables them to succeed in this highly competitive field.

Drop Off/Pick Up

The school will open 15 minutes prior to the start of the first class of the day. We use our private parking lot for drop-off and pick-up only.

Please do not leave your vehicle unattended in our drop off lot. To drop off, enter from the left, pull in straight in a parallel fashion and exit on the right. Cars must be on the right side of our dividing parking line. Parking space on the left are designated for tenants of another building and should not be used in any way including drop off. If you will be leaving your vehicle to accompany your child into the studio, please park in a spot in the central lot. We will keep our front door locked, but dancers can easily access our back door from the right side of the building.

Our Space

Our school is an educational facility and parents and children should be quite and respectful while in our waiting area. It is never appropriate for children to be playing in or outside the studio. Absolutely no one (adults or children) may occupy a vacant studio unless given express permission to do so. Please clean up after young children in the dressing room and the bathroom. We request that you do not leave diapers in our trash cans or flush anything other than toilet paper down the toilets. Dancers are expected to clean up after themselves. Dancers who do not clean up after themselves may lose their privilege to be in the dressing room spaces.

Valuables

Dancers should leave their valuables at home. Lockers are available for use during class for free and dancers are strongly encouraged to lock anything of value. Dancers may not leave belongings in their lockers overnight. The City Ballet School is never responsible for lost or stolen items.

We expect all our students to maintain our standard of conduct at all times. Training dancers requires that the student and their teachers work closely together to reach each dancer's full potential and we believe that a strong sense of discipline allows students to reach their goals. Our code of conduct creates an environment where dancers can pursue their training without distractions and provides a safe and nurturing environment for our students. Please read over our code of conduct with your dancer as we will also do on the first day of class. Thank-you for helping us create a professional environment possible for our dancers!