

The City Ballet School
14 North Potomac Street • Hagerstown, MD 21740 • (301) 733-5833

Dear Parents and Students,

July 30, 2008

Welcome back!

After a summer full of intensive sessions, we are excited to begin registration for our fall programs. I was overwhelmed by the accomplishments of our students over the past year and am looking forward to continued success in the fall. All pointe students are encouraged to take four pointe classes weekly if at all possible. We would also encourage you to explore a new dance form, as it is an important part of becoming a well-rounded dancer. Please take a few minutes to review the changes in our class schedule. Due to the increasing growth of our program, we have several classes that will begin this year at 4:00pm. Please notify us as soon as possible if you have a schedule conflict with your class and we will do our best to accommodate you. In addition to our ballet curriculum, here are a few other opportunities available to our dancers:

Modern – Modern dance has become essential to a well-rounded dance education. Students enrolled in ballet 3 or higher can participate in our modern dance program. Several different modern techniques will be taught in this class.

Jazz - Jazz dance is always fresh and energetic and fun! Dancers in ballet 1 or higher may enroll in jazz. This year Jazz 1,2 and 3 will be taught by Michelle Park. Ms. Park holds a Bachelor of Arts in Dance from Belhaven College with numerous performance and choreography credits and is thrilled to be joining us again as a permanent member of our faculty.

Tap- This year we are excited to welcome back Ms. Lizzie Sager to be teaching our tap program! Tap is an all-American dance form that is great for beginners and also for boys! No previous dance training is required, but tap students must be at least 5 years old to register.

Pilates - Pilates is a conditioning program that is used by dancers to strengthen and stretch muscles and to prevent injury. It is also wonderful for improving health, posture, and building core strength. This class is open to the public.

Variations 1 & 2 –These classes place an emphasis on advanced pointe work and performance. Students will perform classical variations and will perform at multiple events as part of our new community outreach program. High school students can receive community service hours through this program. This year the Variations classes will host a princess tea party and performance for our younger dancers. Dancers must take four pointe classes weekly to enroll in Variations.

Enclosed is a studio schedule, a school calendar, billing agreement, tuition rates, and a registration form. Please complete your registration forms and billing agreement and send them to the City Ballet School along with August and September tuition by August 15th to hold your place in the class. Feel free to contact us with any questions you may have regarding the fall semester.

For Billing Questions contact:

Diana Rupp

cityballetquestions@hotmail.com

For Schedule or Class Assignment Questions contact

Danielle Horochowski

horochowski.cityballet@hotmail.com

We can't wait to have our City Ballet family back in the studios together again! We have a year full of activity ahead of us, and I am always excited to challenge our dancers as they grow and explore their art form in new ways. I encourage both students and parents to explore something new this year as we continue this wonderful partnership. See you soon!

All My Best,

Danielle Horochowski
Artistic Director

THE CITY BALLET SCHOOL

2008-2009 Tuition Rates

| | |
|--|--------------------------------|
| 1 class per week/per child | \$12.50 per class/per student |
| 2nd class per week/per child | \$12.00 per class /per student |
| 3rd and 4th classes per week/per child | \$11.00 per class/per student |
| All classes after 4 per week | \$4.00 per class/per student |

If a student drops or adds a class, causing the number of classes per week/per child to change, the City Ballet School must be notified in as soon as the class is dropped. The billing level will be adjusted on the following bill. There are no refunds for the month of the dropped class.

There are no credits or refunds for missed classes regardless of the reason. See Danielle Horochowski for a schedule of when missed classes may be made up.

Unlimited classes: August 25-June 6 : \$1716.00 (see two payment options below)

Option 1- \$1,716.00 paid in full on or before September 5, 2008

Option 2 - 2 payments on \$858.00

Payment 1 due on or before September 5, 2008

Payment 2 due on or before October 5, 2008

The unlimited class option represents the cost of four classes per week at \$11.00 for 39 weeks according to the school calendar. A student paying the unlimited class option would take all classes over four per week free of charge.

Savings represented for the school year:

5 classes per week: save \$156.00

6 classes per week: save \$312.00

7 classes per week: save \$468.00

8 classes per week: save \$624.00

The City Ballet School Billing Policy

All tuition rates are per individual child, per week.

Tuition is based on registered classes. There are no credits or refunds for missed classes regardless of the reason. See Danielle Horochowski for a schedule of when a missed classes may be made up.

Invoices are issued monthly, in advance. For example, invoices for October classes will be mailed at the beginning of the last week in September.

All tuition is due by the 15th of the month or a late fee of \$10.00 per month will be assessed.

A charge of \$35 will be issued for all returned checks.

After two returned checks have been received, payment will be accepted by certified check or money order only.

After two months with an outstanding balance, the student will not be admitted to class. The student may resume classes when the outstanding balance is paid in full.

Accounts 90 days past due are subject to referral to a collection agency.

If a student decides to drop a class, you will be charged for the class until you notify the school of your withdrawal from the class. Change in tuition will occur on the following bill. No adjustments can be made for that month for dropped classes.

In order to keep our records accurate for billing and other communications, please notify us IN WRITING immediately of any change to your name, address or telephone number.

All billing questions should be submitted in writing to:

Mrs. Diana Rupp
c/o City Ballet School
14 N. Potomac St.
Hagerstown, MD 21740

OR by e-mail to cityballetquestions@hotmail.com

I have read and understand the 2008-2009 billing policy and tuition rates. I understand and agree that:

Payment is due on the 15th for the following month tuition
There are no refunds for missed classes
Account holder is responsible for payment for registered classes until written notice is given for a dropped class.
Students may not take class after tuition is two months late
There is a \$10.00 fee for late payments
Accounts 90 days past due are subject to collections
There is a \$35.00 charge for returned checks

Person responsible for account (Please Print) : _____

Student(s) on the account (Please Print) : _____

Signature of account holder and date _____

THE CITY BALLET SCHOOL
STUDIO SCHEDULE 2008/09

| Monday | Studio A | | Studio B |
|---------------|-----------------------------|-----------|------------------------|
| 4:30-5:15 | Creative Movement(Cottrill) | 4:30-5:45 | Pointe 2 (Horochowski) |
| 5:30-6:45 | Pointe 1 (Clowser) | 5:45-6:45 | Modern 2 (Horochowski) |
| 6:45-8:00 | Pointe 6 (Clowser) | 6:45-8:00 | Pointe 4 (Horochowski) |
| 8:00-9:00 | Variations 2 (Horochowski) | | |

| Tuesday | Studio A | | Studio B |
|----------------|---------------------------------|-----------|-------------------------|
| 4:30-5:45 | Pointe 3 (Horochowski) | 4:00-5:00 | Ballet 1 (Rupp/Colbert) |
| 5:45-6:45 | Prep for Pointe 2 (Horochowski) | 5:00-6:00 | Jazz 1(Park) |
| 6:45-8:00 | Pointe 5 (Horochowski) | 6:00-7:00 | Ballet 2 (Park) |
| 8:00-9:00 | Variations 1 (Horochowski) | 7:00-8:00 | Jazz 3(Park) |

| Wednesday | Studio A | | Studio B |
|------------------|------------------------|-----------|--------------------|
| 4:30-5:45 | Pointe 2 (Horochowski) | 4:00-4:45 | Tap 1 (Sager) |
| 5:45-6:45 | Jazz 4 (Horochowski) | 4:45-5:45 | Tap 2 (Sager) |
| 6:45-8:00 | Pointe 4 (Horochowski) | 5:45-6:45 | Tap 3 (Sager) |
| 8:00-9:00 | Pilates (Horochowski) | 6:45-8:00 | Pointe 6 (Clowser) |

| Thursday | Studio A | | Studio B |
|-----------------|---------------------------------|-----------|-------------------------|
| 4:30-5:45 | Pointe 3 (Horochowski) | 4:30-5:30 | Ballet 2 (Rupp/Brigham) |
| 5:45-6:45 | Prep for Pointe 1 (Horochowski) | 5:30-6:30 | Jazz 2(Park) |
| 6:45-8:00 | Pointe 5 (Horochowski) | 6:30-7:30 | Ballet 3(Park) |
| | | 7:30-8:30 | Adult Ballet (Park) |

| Friday | Studio A | | Studio B |
|---------------|--------------------|-----------|---------------------------------|
| 4:30-5:30 | Ballet 4 (Clowser) | 4:30-5:30 | Modern 1 (Horochowski) |
| 5:30-6:45 | Pointe 1 (Clowser) | 5:30-6:30 | Prep for Pointe 2(Horochowski) |
| | | 6:30-7:30 | Prep for Pointe 1 (Horochowski) |
| | | 7:30-8:30 | Private Coaching- appointment |

| Saturday | Studio A | | Studio B |
|-----------------|----------------------------|------------|--------------------------------|
| 9:30-10:30 | Ballet 1 (Brigham/Colbert) | 9:30-10:15 | Creative Movement(Thomas/Rupp) |

THE CITY BALLET SCHOOL
2008-2009 Calendar

2008

Monday, August 25th - Fall Classes Begin
Monday, September 1st - Labor Day - No classes
Thursday, November 27th- Thanksgiving Holiday
Monday, December 1st - Classes resume
Monday, December 22 - Winter Break

2009

Monday, Jan 5th - Classes resume
Friday, April 10th - Spring Break
Tuesday, April 14th - Classes resume
Saturday, May 9th - Variations Performance at Trinity Lutheran
Monday, May 25th - Memorial Day - no classes
Saturday, May 30th - Downtown Blues Fest - No Classes
Thursday, June 4th - Dress Rehearsal at the Maryland Theatre
Saturday, June 6th - Spring Recital at the Maryland Theatre
Monday, July 6- Friday, July 31st - CBS Summer Programs